



**Progressive Education Society's  
Modern College of Engineering**

**Academic Planner  
2016-17 Term- I**

Sr. No.	Planned Date/Week	Class	Academic Activity
1	1/06/2016		Meeting with HOD regarding Academic Planning to decide strategy to complete curriculum according to load distribution
2	1/06/2016		Meeting of HOD with T&P Co-ordinator, T&P officer
3	15 – 22/06/2016	SE, TE, BE	Report number of students registered daily in the dept to co-ordinator
4	20/06/2016	SE, TE, BE	Orientation Program
5	27 – 30/06/2016		Peer Feedback
6	01/07/2016		Syllabus (Theory + Practical)review meeting of GFM with HOD-I (Prepare monitoring sheet to maintain the record for checking planned and engaged lectures as well as practical as per teaching plan)
7	01/07/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - I (Records to be maintained)
8	4 – 9/07/2016	TE, BE	Unit Test 1 (Covers Unit I for 10 marks)
9	7 – 11/07/2016	TE, BE	Display Results with its analysis
10	12 – 16/07/2016	SE	MCQ Test 1 (Covers Unit I and II for 25 Marks)
	14/07/2016		Academic Monitoring Meeting with Vice-Principal
11	14 – 18/07/2016	SE	Display Results of MCQ Test with its analysis
12	14 – 18/07/2016	SE, TE, BE	Send performance report of every student to their parents. (Include Performance of test with % of attendance)
13	14 – 18/07/2016	SE, TE, BE	Activities for slow and fast learner
14	14/07/2016	SE, TE, BE	Syllabus (Theory + Practical)review meeting of GFM with HOD-II
15	14/07/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - II
16	16/07/2016	SE, TE, BE	Students feedback for course and staff
17	16/07/2016	SE, TE, BE	Display First Defaulter List and give academic punishment to defaulter students
18	23/07/2016	SE, TE, BE	Parents Meet I
19	26/07/2016	SE, TE, BE	Submission of Punishments of defaulter students and Follow up
20	29/07/2016	SE, TE, BE	Syllabus (Theory + Practical)review meeting of GFM with HOD-III
21	29/07/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - III
22	01 - 06/08/2016	TE, BE	Unit Test 2 (Covers Unit II and III for 20 marks)
23	03 – 08/08/2016	TE, BE	Display Results with its analysis
24	12/08/2016	SE, TE, BE	Syllabus (Theory + Practical)review meeting of GFM with HOD-IV
25	12/08/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - IV
26	14/07/2016		Academic Monitoring Meeting with Vice-Principal
27	16 – 20/08/2016	TE, BE	Seminar and Project Review
28	16 – 20/08/2016	SE	MCQ Test 2 (Covers Unit III and IV for 25 Marks)

29	16/08/2016	SE, TE, BE	Students feedback for course and staff
30	16/08/2016	SE, TE, BE	Display Second Defaulter List and give academic punishment to defaulter students
31	21/08/2016	SE, TE, BE	Parents Meet II
32	18 – 22/08/2016	SE	Display Results of MCQ test 2 with its analysis
33	18 – 22/08/2016	SE, TE, BE	Send performance report of every student to their parents.
34	18 – 22/08/2016	SE, TE, BE	Activities for slow and fast learner
35	26/08/2016	SE, TE, BE	Submission of Punishments of defaulter students and Follow up
36	26/08/2016	SE, TE, BE	Syllabus (Theory + Practical)review meeting of GFM with HOD-V
37	26/08/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - V
38	09/09/2016	SE, TE, BE	Syllabus (Theory + Practical)review meeting of GFM with HOD-VI
39	09/09/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - VI
40	14/07/2016		Academic Monitoring Meeting with Vice-Principal
41	16/09/2016	SE, TE, BE	Display Third Defaulter List and give academic punishment to defaulter students
42	23/09/2016	SE, TE, BE	Syllabus (Theory + Practical)review meeting of GFM with HOD-VII (Prepare monitoring sheet to maintain the record for checking planned and engaged lectures as well as practical as per teaching plan)
43	23/09/2016	SE, TE, BE	Mentor Mentee Meeting with GFM - VII (Records to be maintained)
44	26/09/2016	SE, TE, BE	Submission of Punishments of Defaulter students and Follow up
45	26 – 30/09/2016	SE, TE, BE	End Sem Exam (Cover all six units for 50 marks(SE) and 70 marks (TE and BE))
46	28/09/2016 – 2/10/2016	SE, TE, BE	Display Results with its analysis
47	01 – 04/10/2016	SE, TE, BE	Mock Oral Practical Exam and final submission

### Direct Second Year

Sr. No.	Academic Activity	Planned Date/Week
1	Display schedule for Extra Lectures	12/08/2016
2	Student Registration	13/08/2016
3	MCQ Test I	22 – 26/08/2016
4	Result display and analysis	24 – 28/08/2016
5	Feedback of Course and staff from students	22/08/2016
6	MCQ Test 2	29 /08/2016 – 2/09/2016
7	Result display and analysis	31/08/2016 – 4/09/2016
8	Display Defaulter List I	14/09/2016
9	Submission of Punishments and Follow up	24/09/2016
10	End Sem Exam, Mock Exam	Same as regular students

**Principal**  
Prof. Dr. (Mrs.) K. R. Joshi

**Vice- Principal**  
Prof. Dr. (Mrs.) N. R. Kulkarni